



AGENDA

Ordinary Meeting of Chadwick End Parish Council

Date and time: Tuesday 3rd September 2019 at 6.30PM
Place: Village Hall

Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council to be held at **The Village Hall, Chadwick End on 3rd September 2019 at 6.30pm**

KJFinlayson

Kerry Finlayson
Parish Clerk - Chadwick End Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

1. **WELCOME and APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **CONFIRMATION OF MINUTES** **DOCUMENT 1**
To confirm the minutes of the meeting held on 6 August 2019
4. **OPEN FORUM (3 minutes per speaker - 15 minutes max.)**
5. **FINANCIAL MATTERS** **TO FOLLOW**
6. **VILLAGE HALL**
 - a) Risk Assessments
 - b) Defibrillator Clean & Check **DOCUMENTS 2&3**
 - c) Refurbishment Update (**AP1AUG**)
 - d) Flagpole **DOCUMENT 4**
 - e) Outdoor Cinema Update
 - f) Playground
 - g) Hall Hire Agreement/ Inflatables **DOCUMENTS 5&6**
7. **GENERAL**
 - a) Velo
 - b) Internal Audit Action Plan

8. POLICIES

- a) Expenses policy
- b) Induction Guide

DOCUMENT 7
DOCUMENT 8

9. ITEMS FOR FUTURE AGENDAS

10. DATE OF NEXT MEETING

- o Tuesday 1st October 2019 at 2.30pm

11. CLOSURE OF THE MEETING TO THE PUBLIC and PRESS

12. PERSONNEL and CONFIDENTIAL MATTERS

Kerry Finlayson

Clerk to Chadwick End Parish Council

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www.chadwickendparishcouncil.co.uk