

MINUTES

Ordinary Meeting of Chadwick End Parish Council

Held on: Tuesday 13th December 2022 at 6pm

Place: Chadwick End Village Hall

Present: Cllrs Jeff Davies (Chair), Andrew Taylor (Vice Chair), Rachael Molitor & Gemma Smith

Members of the public: 1

113/22 WELCOME and APOLOGIES

Councillors received and accepted apologies from the clerk who was working away.

114/22 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda

115/22 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 11th October were **confirmed** and **signed**.

Proposed Cllr Davies

Seconded Cllr Taylor

All in favour

116/22 RURAL POLICING

There was no-one in attendance.

Cllr Taylor commented that he had spoken to the police about Speedwatch and been advised they were only able to work in the light, which was a challenge currently. He had requested information from Hampton-In-Arden PC as to how they had obtained their traffic calming measures but was awaiting a response.

117/22 OPEN FORUM

Alice Hawkins, from a charitable company called Fastaid confirmed that the maintenance check of the defib had been completed and the pads/batteries replaced. She was happy for Fastaid to be the backup contact for the defib.

Cllr Molitor agreed to become the primary contact and Cllr Smith the secondary to confirm that there is a green tick on the defib and then log onto an app to confirm. This would be checked fortnightly by the Cllr doing the Village Hall checks and then fed back to either.

The PC would be contacted if for any reason records showed that this wasn't being done. Using this method would identify if any maintenance were required. Fastaid would continue to undertake the maintenance.

118/22 FINANCIAL MATTERS

RFO Report

Payments

Date	Inv No	To	For	Amount
11/10/22	75	Clapham	Deposit refund	75.00
09/09/22	76	M McCabe	Playground Mtce	75.00
12/10/22	77	IPL	Hall Mtce	77.45
31/10/22	78	NEST	Pension	70.00
31/10/22	79	K Finlayson	Salary	154.47
22/10/22	80	everflow	Water	48.70
01/11/22	81	Fortress	Bins	18.05
10/12/22	82	ICO	Fee	35.00
03/11/22	83	Fairways	Grounds/Bins	355.20
08/11/22	84	Robson	Deposit Refund	75.00
24/10/22	85	EDF	Electric	300.00

12/10/22	86	K Finlayson	Expenses etc	64.00
08/11/22	87	C Roughton	Deposit Refund	75.00
08/11/22	88	A Bullivant	Windows	17.00
24/11/22	89	NEST	Pension	70.00
30/11/22	90	K Finlayson	Salary	303.11
18/11/22	91	M Hearn	Deposit Refund	75.00
18/11/22	92	G Clews	Deposit Refund	75.00
18/11/22	93	TNT	Trees	1,200.00
01/12/22	94	Fortress	Bins	18.05
01/12/22	95	Fairways	Grounds/Bins	355.20
08/11/22	96	K Finlayson	Purchases	328.99
09/11/22	97	Lloyds	Corp Card	3.00
22/11/22	98	EDF	Electricity	300.00
22/11/22	99	Everflow	Water	47.48
09/12/22	100	S Davies	Various	70.25
09/12/22	101	Hartley	Deposit Refund	75.00
09/12/22	102	Heap	Deposit Refund	75.00

4,435.95

Proposed Cllr Taylor

Seconded Cllr Smith

All in favour

Receipts

Receipt No	Date Rec'd	Payee	Details	Amount
R28	07-Oct	HMRC	VAT	2,100.29
R29	11-Oct	Aviva	Insurance Claim	474.00
R30	03-Oct	Clapham	Hall Hire	60.00
R31	03-Oct	C Roughton	Hall Hire	232.00
R32	10-Oct	Hipkiss	Hall Hire	64.00
R33	20-Oct	Hartley	Deposit	75.00
R34	24-Oct	Cook Stars	Hall Hire	144.00
R35	01-Dec	Heap	Deposit	75.00
R36	01-Dec	Heap	Hall Hire	88.00
R37	08-Nov	Hearn/Brownies	Hall Hire	150.00
R38	24-Nov	Farahbaksh	Hall Hire	275.00
R39	23-Nov	Hartley	Hall Hire	70.00
R40	08-Nov	Clews	Deposit	75.00
R41	30-Nov	WL Estates (Convent)	Hall Hire	30.00
R42	14-Nov	Caines/Goodwin	Deposit	75.00

3,987.29

Draft Budget

Draft budget to be discussed at the January meeting. Prior to this meeting any proposals and documentation would be circulated to allow Councillor Taylor to comment prior to the next PC meeting which he could not attend.

AP1 DEC Clerk to produce current spend against budget as at 31/12/2022 to assist in assessing the following year's budget.

119/22	PREVIOUS ACTION POINTS	
AP1 OCT	Second quote for tree surgeon to be obtained by Cllr Molitor	DISCHARGED
AP2 OCT	Cllr Davies to share the Village Hall Checks schedule with Cllrs Molitor & Taylor	
	ONGOING	
AP3 OCT	Clerk to contact EDF to review the terms of the current contract clerk had confirmed it was a fixed contract until April 2024	DISCHARGED

120/22	PLANNING	
i.	PL/2022/02343/PPRM Marlpit Cottage Netherwood Lane	
	Objection	
	Proposed Cllr Smith	Seconded Cllr Davies
		All in favour
ii.	PL/2022/02497/MINFHO Rising Spirit Netherwood Lane	
	No objection	
	Proposed Cllr Taylor	Seconded Cllr Smith
		All in favour

121/22	VILLAGE HALL	
i.	Soundproofing	
	Trim Acoustics had been asked to produce an alternative quote for soundproofing problems. Their solution was broadly in line with BB93 guidance for acoustics in school halls which was a good benchmark and they had considerable experience in projects such as the one in the Village Hall.	
	Quote received for £4062 excluding VAT which was cheaper than existing quotes was approved. This would be funded by the £2500 grant already received and PC reserves.	
	Proposed Cllr Davies	Seconded Cllr Smith
		All in favour
ii.	Outdoor furniture	
	A member of the community had kindly offered picnic tables and benches for the playing field. These would be installed in the new year.	

122/22	COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS	
	Cllr Smith reported a Broken sign and faulty latch to the gate at the playground	
AP2 DEC	Cllr Davies would arrange to get these fixed	

123/22	DATE OF THE NEXT MEETING	
o	17 th January 2022 at 6pm	

124/22	TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS	
	The meeting was closed at 19.11.	
	Proposed Cllr Taylor	Seconded Cllr Molitor
		All in favour

125/22	PERSONNEL and CONFIDENTIAL MATTERS	
	Key Safe - postponed	

Dated:

Signed: