



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Tuesday 11th October 2022 at 6pm
Place: Chadwick End Village Hall

Present: Cllrs Jeff Davies (Chair), Andrew Taylor (Vice Chair) & Rachael Molitor
In attendance: Kerry Finlayson (Parish Clerk) **Members of the public:** 2

101/22 WELCOME and APOLOGIES

Councillors received and accepted apologies from Cllr Smith who was at work.

102/22 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda

103/22 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 9th August 2022 were **confirmed** and signed.

Proposed Cllr Taylor **Seconded Cllr Molitor** **All in favour**

- o The Clerk fed back some information from Baddesley Clinton PC with regards to Hoardings and Japanese Knotwood issues raised at the previous meeting.

104/22 RURAL POLICING

Police Sgt P McDowell did not attend.

105/22 OPEN FORUM

A MOP reported that the bus service had now changed to Stagecoach and was running much better

106/22 FINANCIAL MATTERS

a) RFO Report

- VAT refund had not been received as yet
- Poppy Wreath had been purchased
- Tree surgeon - 2 days work had been quoted at £1200 (3 men)
2nd quote to be obtained by Cllr Molitor

AP1OCT

Payments

Date	Inv No	To	For	Amount
09/08/22	52	Corporate Card	Bank Charges	3.00
22/08/22	53	EDF	Electricity	300.00
22/08/22	54	everflow	Water	46.03
30/08/22	55	NEST	Pension	
30/08/22	56	K Finlayson	Salary	
06/09/22	57	J Davies	Coffee Morning	16.20
06/09/22	58	Wicksteed	Playground	72.96
01/09/22	59	Fairways	Grounds/Bins	355.20
01/09/22	60	Fortress	Bins	25.81
06/09/22	61	Faulkner	Deposit Refund	75.00
30/09/22	62	Unity	Charges	18.00
22/09/22	63	everflow	Water	50.15

25/09/22	64	K Finlayson	Expenses etc	64.00
27/06/22	65	A Bullivant	Windows	34.00
30/09/22	66	NEST	Pension	
30/09/22	67	K Finlayson	Salary	
22/09/22	68	EDF	Electric	300.00
09/09/22	69	Lloyds	Corp Card	3.00
26/09/22	70	RBL (Clerk)	Poppy Wreath	20.00
29/09/22	71	PKF Littlejohn	Audit	240.00
01/10/22	72	Fairways	Grounds/Bins	355.20
01/10/22	73	Fortress	Bins	18.05
26/09/22	74	Corporate Card	Bank Chgs/MS Office	82.99

£2,528.53

Receipts

Receipt No	Date Rec'd	Payee	Details	Amount
R18	19-Aug	Faulkner	Hall Hire	110.00
R19	23-Aug	Hearn/Brownies	Deposit	75.00
R20	05-Sep	SMBC	Precept	7,232.50
R21	09-Sep	Hipkiss	Hall Hire	160.00
R22	14-Sep	C Roughton	Hall Hire	174.00
R23	20-Sep	N Clapham	Deposit	75.00
R24	27-Sep	P Robson	Deposit	75.00
R25	27-Sep	P Robson	Hall Hire	60.00
R26	27-Sep	Cook Stars	Hall Hire	64.00
R27	30-Sep	Unity	Interest	15.30

£8,040.80

Proposed Cllr Taylor Seconded Cllr Davies All in favour

- b) Audit
Cllrs had received the report.
The Clerk confirmed that all necessary notices would be published on the website.
- c) New Office Equipment
The Clerk reported that she had made a successful insurance claim for her damaged laptop for £474.
New Laptop purchase approved for up to £500 + VAT and a new printer for up to £100 + VAT
Proposed Cllr Davies Seconded Cllr Taylor All in favour

107/22

PREVIOUS ACTION POINTS

P2AUG - Cllrs Davies and Smith to put together a future-plans report for the Village Hall

DISCHARGED - would concentrate on sound proofing and insulation for the roof. It was agreed that these could go ahead subject to email approval from all Cllrs.

AP2AUG - Cllr Davies to share the Village Hall Checks schedule with all

COMPLETED

Already shared with Cllr Smith

Cllr Davies to share with and include Cllrs Molitor & Taylor

AP2OCT

108/22

GENERAL

- a) Update on Speeding
Cllr Taylor reported:
- ❖ He would be contacting Chief Superintendent Ian Parnell, Neighbourhood Police Unit Commander for Solihull with regards to speeding issues within the village
 - ❖ He would be requesting the set-up of calibrated enforcements more regularly to allow for more frequency & visibility of Speedwatch

- ❖ MP Saqib Bhatti to attend a Speedwatch session
- Cllr Davies had requested information on how other local villages had funded speed bumps
- b) Vulnerable residents
Removed from agenda
- c) Review of Hall Hire Charges
Due to increased costs the following charges were approved from 1st December:
 - ❖ Monday - Thursday £20ph (Regular bookings £16.00)
 - ❖ Friday - Sunday £22ph (Regular bookings £18.00)
 Clerk to contact EDF to review the terms of the current contract AP3OCT
- d) Equality & Diversity Policy
The Clerk confirmed that all Cllrs had read the policy, as agreed on an annual basis
- e) Highways
 - ❖ Cllr Davies reported that regular quarterly meetings were now taking place. Since the last meeting HALT signs had been erected at the junctions of Oldwich Lane & Netherwood Lane onto Warwick Road instead of Give Way along with light up studs.
 - ❖ Following an accident on Bakers Lane an order had been placed for a replacement sign on the approach to the bridge
 - ❖ 2 out of the 4 passing places on Arbour Tree Lane had been completed but verges were still to be sorted
- f) Quiz Night
 - ❖ Friday November 18th - £10 per head on tables of 8 for £72
 - ❖ Minimum of 50 needed
 - ❖ Cllr Davies to approach The Orange Tree for prizes

109/22 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

Cllr Molitor to send out the URL and password for Padlet and to send a tutorial video to all AP4OCT

110/22 DATE OF THE NEXT MEETING

- o 13th December 2022 at 6pm

111/22 TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

The meeting was closed at 19.05

Proposed Cllr Davies Seconded Cllr Taylor All in favour

112/22 PERSONNEL MATTERS

- a) Clerk's Leave Cover
 - ❖ Cllr Taylor to cover emails for the first week and Cllr Davies for the second

Dated: 13/12/2022.

Signed: 