



# AGENDA

## Annual Meeting of Chadwick End Parish Council

---

**Date and time:** Tuesday 3<sup>rd</sup> May 2022 at 6pm  
**Place:** Chadwick End Village Hall

---

Dear Councillor

You are hereby summoned to attend the **Annual Meeting** of the Parish Council to be held at Chadwick End Village Hall on **Tuesday 3<sup>rd</sup> May 2022 at 6pm.**

*KJ Finlayson*

Kerry Finlayson Parish Clerk, Chadwick End Parish Council

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

1. **ELECTION OF CHAIR**
2. **ELECTION OF VICE CHAIR**
3. **WELCOME & APOLOGIES**
4. **DECLARATIONS OF INTEREST**
5. **OPEN FORUM**
6. **APPROVAL OF MINUTES**  
To approve the minutes of the meeting held on 12<sup>th</sup> April 2022 **DOCUMENT 1**
7. **FINANCIAL MATTERS** **TO FOLLOW**
  - i. RFO Report
  - ii. Regular Payments
  - iii. Asset Register
8. **PREVIOUS ACTION POINTS**  
**AP JAN02** Cllr Taylor to look into heating grants with an application to the Green Heat Network Fund to be submitted  
Roof insulation quotes to be sought - Clerk to request referrals on Facebook  
**AP JAN03** Cllr Molitor to get information from Rowington Hall with regards to noise reduction and  
**AP JUN 01** Sound absorption for the hall ceiling
  - Cllrs Smith & Davies to visit Wren Hall before the next meeting
  - Cllr Molitor to obtain information by the next meeting
9. **PLANNING**
  - i. PL/2022/00762/PPFL Land adj. Forge Cottage **DOCUMENT 2**

**10. GOVERNANCE**

- Standing Orders
- Code of Conduct
- Financial Regulations
- Fire Safety
- Press & Media
- Emergency Plan

**11. COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDAS**

**12. DATE OF NEXT MEETING**

- July 2022 - Date TBA

**13. TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC and PRESS**

**Kerry Finlayson**

Clerk to Chadwick End Parish Council

[chadwickendpc@hotmail.com](mailto:chadwickendpc@hotmail.com)

[www.chadwickendparishcouncil.co.uk](http://www.chadwickendparishcouncil.co.uk)