



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Tuesday 7th December 2021 at 6pm
Place: Online

Present: Cllrs Rob Horsfield (Chair), Jeff Davies, Andrew Taylor and Simon Carter
In attendance: Kerry Finlayson (Parish Clerk) **Members of the public:** 0

148/21 WELCOME and APOLOGIES

Councillors received and accepted apologies from Rachael Molitor who had a previous engagement. Cllrs had agreed to hold the meeting via Zoom on this occasion to enable the Clerk to attend as she had broken her foot.

149/21 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda

150/21 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meetings held on 5th and 27th October 2021 were both confirmed and signed.

Proposed Cllr Horsfield Seconded Cllr Carter All in favour

151/21 OPEN FORUM

There were no members of the public in attendance

152/21 FINANCIAL MATTERS

i. Finance Report

Payments

Date	Inv No	To	For	Amount
01/12/21	75	K Finlayson	Expenses	213.00
19/10/21	76	N Clapham	Deposit Refund	75.00
18/10/21	77	A Bullivant	Window Cleaner	15.00
31/10/21	78	K Finlayson	Salary Oct	254.48
31/10/21	79	NEST	Pension Oct	70.00
21/10/21	80	IPL	Fire Mtce	51.60
27/10/21	81	RBL	Poppy Wreath	25.00
22/11/21	82	everflow	Water	45.42
26/11/21	83	A Daniel	Deposit Refund	75.00
01/11/21	84	Fairways	Grounds/Bins Nov	347.30
10/12/21	85	ICO	Membership	35.00
01/11/21	86	Fortress	Waste Mgt Nov	56.98
30/11/21	87	NEST	Pension Nov	70.00
30/11/21	88	K Finlayson	Salary Nov	254.48
07/12/21	89	J Davies	Coffee Morning	9.59
01/12/21	90	Fortress	Waste Mgt Dec	71.22
01/12/21	91	Fairways	Grounds/Bins Dec	347.30

£2,016.37

Receipts

Date	Receipt	From	For	Amount
06-Sep	R15	SMBC	Precept	6604.88
08-Sep	R16	N Clapham	Deposit	75.00
08-Sep	R17	N Clapham	Hall Hire	54.00
10-Sep	R18	Starbeams	Deposit	75.00
10-Sep	R19	Starbeams	Hall Hire	262.50
13-Sep	R20	Sound Hounds	Deposit	75.00
14-Sep	R21	J Williams	Hall Hire	30.00
27-Oct	R22	SMBC	Hall Hire	200.00
25-Oct	R23	Cook Stars	Hall Hire	162.00
04-Oct	R24	Sound Hounds	Hall Hire	250.00
20-Oct	R25	A Daniels/Stancer	Deposit	75.00
20-Oct	R26	A Daniels/Stancer	Hall Hire	36.00
27-Oct	R27	T Murkin	Deposit	75.00
27-Oct	R28	Caines/Goodwin	Deposit	75.00

£8,049.38

Proposed Cllr Horsfield Seconded Cllr Carter All in favour

ii. **Audit Report**

The report had been received and noted and the Clerk confirmed that all necessary notices had been published on the website.

iii. **Draft Budget 2022-23**

Cllrs had received the draft budget. It was agreed that Cllrs would take a look and contact the RFO with any queries before the next meeting in January when it would need to be approved.

153/21

PREVIOUS ACTION POINTS

- AP1 June RH Quotes for sound absorption for the hall ceiling

ONGOING

It was noted that the Clerk had looked into costs for park benches but at this time the costs were too high to be considered.

154/21

PLANNING

- i. PL/2021/03061/PPOL Land at Netherwood Lane

Objection

A substantial objection was submitted to SMBC and could be found on request.

Proposed Cllr Horsfield Seconded Cllr Taylor All in favour

155/21

SOLIHULL CRIME REDUCTION PANEL

Cllr Taylor had attended the meeting on 10th November and reported:

- There was a mix of attendees from other bodies and PC's etc.
- The aim was to have a focus on crime reduction with a particular focus on vehicle crime as this was particularly high in the area
- Crime prevention with a plan of action to reduce thefts of vehicles, dash-cams, tools etc.
- At the next meeting in January a 12-month plan would be set out

156/21

QUEEN'S PLATINUM JUBILEE

It was agreed that there would be a low key celebration to avoid too much expense.

- 157/21 VILLAGE HALL**
- i. Fire Safety Training
 AP DEC01 It was agreed that the Clerk would undertake a course and then put together a course for everyone to complete.
- ii. Heating
 AP DEC02 The Chair agreed to compile a report on the options Hire Charges Review
- iii. Hire Fees
New fees for 2022
 Monday - Thursday £18ph (Regular bookings £14.50)
 Friday - Sunday £20ph (Regular bookings £16.00)
Proposed Cllr Horsfield Seconded Cllr Carter All in favour
 The Clerk would email regular hirers and advise their increase would take place from February.
- 158/21 POLICIES**
- i. Equality & Diversity Refresher
 AP DEC03 Cllrs Horsfield, Davies, Carter and Taylor confirmed they had reviewed the policy
 Cllr Molitor to confirm once reviewed.
- ii. Travel & Expenses
 Approved with a review in 2 years
Proposed Cllr Taylor Seconded Cllr Horsfield All in favour
- 159/21 RISK ASSESSMENTS**
 Cllr Taylor would take on future responsibility for Risk assessments - review in 3 months
Proposed Cllr Horsfield Seconded Cllr Davies All in favour
- 160/21 PLAYGROUND**
 There was nothing to update.
- 161/21 WARWICKSHIRE SEARCH & RESCUE**
 The Chair had received a request for donations towards the work of the group. It was agreed that he would write and offer the hall as a free space if required to co-ordinate any rescues and would advise that they were welcome to apply for a community grant.
- 162/21 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS**
 A resident had reported that a recently installed electric fence had hurt their dog. This had been installed to the right at back end of the playing fields. There was 1 sign at the gate but none at any other entrances.
 AP DEC04 Cllr Horsfield would enquire on the regulations with regards to electric fencing adjacent to a public footpath.
- 163/21 DATE OF THE NEXT MEETING**
 o Tuesday 25th January 2022 at 6pm
- 164/21 TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**
 The meeting was closed at 19.31pm
Proposed Cllr Horsfield Seconded Cllr Taylor All in favour
- 165/21 PERSONNEL and CONFIDENTIAL MATTERS**
 Nothing reported

Dated: 26th January 2022

Signed: