



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Tuesday 12th November 2019 at 6.30pm
Place: Chadwick End Village Hall

Present: Cllrs Rob Horsfield (Chair), Marjorie Walsh, Pat Burrows and Mike Playdon
In attendance: Kerry Finlayson (Parish Clerk)
Members of the public: 4

149/19 WELCOME and APOLOGIES

Councillors **received** and **accepted** apologies from Cllr Jeff Davies who was on holiday.

150/19 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda.

151/19 CONFIRMATION OF MINUTES

- i. The minutes of the Ordinary Parish Council meeting held on 1st October 2019 were **confirmed** and **signed**.

Proposed Cllr Horsfield Seconded Cllr Walsh All in favour

- ii. There were no matters arising

152/19 OPEN FORUM

- o A member of the public (MOP) asked if the Carol Concert would be on this year. The Chair advised that it was on Thursday 19th December and would be preceded by the Christmas Tree Lights switch on around 7pm. The Clerk had also arranged for a Christmas Craft /Gift stall to there from around 6.30pm.
- o Duncan Mathison who organised the litter pick days reported that some areas in Baddesley Clinton were cleaned by the team and asked the Chair to contact their PC to see if they would also get involved. The Chair thanked Duncan for organising the litter pick.
- o Duncan advised that some local children and their parents had done a 'dog poo' pick up in January and picked up 70 bags so they had produced a laminated poster that had made a big difference as on their last pick there were only 3 bags. It was suggested that the families should be given a 'thank-you' as this had been done under their own initiative. A budget of £50 was proposed by Cllr Horsfield, seconded by Cllr Burrows and agreed by all.
- o A MOP proposed that a bin was put in the layby so he would speak to WCC.

153/19 FINANCIAL MATTERS

- i. Payments & Receipts

Cllrs agreed a £5k transfer to the savings account.

Proposed Cllr Horsfield Seconded Cllr Burrows All in favour

PAYMENTS		
D Kelly	Cleaning	108.00
Unity Bank	Account charges	18.00
Wicksteed	Playground	873.96
Fairways	Grounds Oct	313.13
Fortress	Waste Management	60.58
opus energy	Electricity	75.78

Waterplus	Water	107.42
M Shevroja	Flagpole	300.00
Fairways	Grounds Nov	313.13
K Finlayson	Office Costs	43.00

RECEIPTS		
CIL Funds		8637.92
Event Income		1.31
Village Hall Rental		375.00

Proposed Cllr Horsfield Seconded Cllr Walsh All in favour

- ii. Bank reconciliation
 - The bank accounts were reconciled as of 31st October and the account balances were:
 - o Current Account - £2646.14
 - o Savings Account - £20008.38
- iii. Unity Bank Authorisations
 - Cllrs Playdon and Walsh were reminded to set up their accounts
- iv. Outdoor Cinema Report
 - Cllrs received the report and noted:
 - o This was a community event
 - o There was a loss of £395.69 but still holding approx. £100 in alcohol
 - o The extra grass cut with pick-up at £240 was more expensive than a standard cut
- v. Budget Planning 2020-2021
 - Cllrs were advised to let the Clerk know of any areas of budget they wanted specific funding for

154/19 PLANNING

- i. PL/2019/02644/MINFHO 2 Priest Park Farm, Warwick Road
 - Objection:**
 - o Solihull local plan only allowed for development as infill or as an extension to the main residence
 - o This was in green belt land
 - o This was an annexe to a garage and was creating a separate dwelling
 - Proposed Cllr Walsh Seconded Cllr Horsfield All in favour**
- ii. PL/2019/02591/VAR Land To The West Of Temple Lane, Temple Balsall
 - No objection** subject to sufficient car parking
 - Proposed Cllr Horsfield Seconded Cllr Playdon All in favour**

155/19 VILLAGE HALL

- i. Refurbishment Plan
 - o Cllr Horsfield would send out an updated two year/forecast plan with the expectation that this would be reviewed and approved at the next meeting in order to spend the CIL funds within this financial year.
 - o Chair would power wash the path as currently covered with moss
- ii. Cleaner
 - o Clerk to advertise on facebook
- iii. Hall Bookings
 - o Clerk would be meeting with Duncan Mathison to review the booking system as it was currently very laborious and time consuming.
 - o Clerk to set up additional email address, look at telephone options and add a calendar to the website.

- o Cllrs discussed a regular booking for 'Coffee, cake and Play' with the stipulation that all equipment must be PAT tested and public liability insurance held.

Proposed Cllr Walsh

Seconded Cllr Horsfield

All in favour

156/19 GENERAL

- i. Community Meeting Update
Cllrs **received** and **noted** the email report.
- ii. Winter Newsletter
Cllr Walsh to add details of Walking Club dates then submit to Look Local for printing.
- iii. Noise Monitoring Equipment for Aircrafts
Cllrs **received** and **noted** the email report and the fact that the equipment was still to be installed.
- iv. Induction Guide Update
Proposed Cllr Horsfield **Seconded Cllr Walsh** **All in favour**
- v. ATM
Cllrs discussed the option and agreed that the Chair would speak with the proprietors of The Orange Tree PH to see if they would be interested in having a machine in the lobby.
- vi. Scope Charity Collection
The request to site a clothing recycling bank at the Village Hall was approved subject to being sited behind the hall where the shed would also be located to host Terracycling for crisp packets, toothpaste tubes etc.
The Clerk would advise Scope that they would need to do a site survey to check on access.
- vii. CIL Funding
See Hall Refurbishment 155/19 i)

157/19 PLAYGROUND

Cllr Horsfield expressed his thanks to Cllr Davies for the work he had arranged to date. The Clerk had obtained a quote for 2 replacement gates to be handmade and installed at a cost of £500 which was approved.

Proposed Cllr Horsfield

Seconded Cllr Burrows

All in favour

158/19 ITEMS FOR FUTURE AGENDAS

Nothing reported.

159/19 DATE OF THE NEXT MEETING

- o Small Ordinary - Tuesday 3rd December 2019 at 2.00pm

160/19 CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

The meeting was closed at 19.44

Proposed Cllr Horsfield

Seconded Cllr Playdon

All in favour

161/19 PERSONNEL and CONFIDENTIAL MATTERS

Nothing reported.

Dated: 3 December 2019

Signed: