



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Thursday 5th November 2020 at 1pm

Place: Online

Present: Cllrs Rob Horsfield (Chair), Jeff Davies and Mike Playdon

In attendance: Kerry Finlayson (Parish Clerk) **Members of the public:** 0

123/20 WELCOME and APOLOGIES

Councillors received and accepted apologies from Pat Burrows who had no internet access.

124/20 DECLARATION OF INTEREST

- 7. i.- Cllr Horsfield: non pecuniary

125/20 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 13th October were **confirmed** and **signed**.

Proposed Cllr Davies

Seconded Cllr Horsfield

All in favour

126/20 OPEN FORUM

No members of the public present.

127/20 FINANCIAL MATTERS

- i. RFO Report

Cllrs received and noted the report.

Payments

Date	Invoice No	Payee	For	TOTAL
06/10/20	87	Maintain	Hall Mtce	49.50
08/10/20	88	S Richardson	Deposit Refund	50.00
08/09/20	89	D Bishop	Carpentry	1,180.00
21/09/20	90	TNT	Tree Care	150.00
26/10/20	91	Wicksteed	Playground Mtce	36.05
17/10/20	92	Waterplus	Water	152.50
19/10/20	93	IPL	Hall Mtce	51.60
31/10/20	94	NEST	Pension	70.00
31/10/20	95	K Finlayson	Salary October	344.62
30/10/20	96	Fortress October	Waste	61.73
29/10/20	97	ICO	Membership	35.00
01/11/20	98	Fairways November	Grounds/Dog Bins	321.00
31/10/20	99	R Horsfield	Cleaning	45.00
02/11/20	100	opus November	Electricity	84.81
31/10/20	101	K Finlayson	Allowance etc.	27.28
15/10/20	102	British Legion	Poppy Wreath	22.25
				2,681.34

Proposed Cllr Davies

Seconded Cllr Horsfield

All in favour

Receipts

Invoice	Receipt	Date Rec'd	Payee	Details	TOTAL
I0008	13	08-Oct	Tots Play	Hall Hire	250.00
D01	14	08-Oct	Tots Play	Deposit	75.00
I0004	15	09-Oct	Coffee, Cake + Play	Hall Hire	112.50
I0007	16	12-Oct	Allure	Hall Hire	40.50
I0010	17	29-Oct	Coffee, Cake + Play	Hall Hire	225.00
					703.00

ii. Debit/Credit Card

The Clerk had submitted an application for a multi-pay card which was the only option available with Unity Bank.

iii. Budget Review

The Clerk and Cllr Davies would review for the next meeting.

128/20 PREVIOUS ACTION POINTS

Hall Risk Assessment (Cllr Playdon)

AP1NOV This would be completed for the next meeting

AP2NOV Cllrs Playdon and Davies would also review the Fire Risk assessment in readiness for the next meeting.

129/20 PLANNING

i. PL/2020/01202/MINFHO 31 Thistlewood Grove

Cllrs Playdon & Davies discussed this as Cllr Horsfield had declared an interest and agreed that there was no comment to be made.

ii. PL/2020/02272/PPFL Use of land off Elvers Green Lane

A request has been made on 3 occasions to the case officer to find out exactly where this would be situated as this was a narrow and windy lane but no response has been received.

The Parish Council had concerns about the safety of this, dependent upon location. However, if the Highways Dept. was ok with this then the PC would not object.

130/20 VILLAGE HALL

Cllrs received the report and noted:

- Water heaters were due to be fitted that day
- Cllr Horsfield to look at swapping fridges around
- Maintain to update flooring using Carndene from the bar corridor area
- New First Aid Kit to be ordered
- Cllr Horsfield to formica the bar area
- Clerk to send full instructions on infra-red heaters to all users
- Cllr Davies to undertake a stock take of bar items
- Under DFE guidance two of the regular hirers would be allowed to continue to operate during lockdown subject to a maximum of 15 adults and 30 in total.

131/20 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

Cllr Davies would represent the PC in regards to the scheduled resurfacing of Arbour Tree Lane

132/20 DATE OF THE NEXT MEETING

- To be arranged subject to Cllr Playdon's work schedule. He would give the Clerk some dates ASAP.

133/20 TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

The meeting was closed at 13.40

Proposed Cllr Horsfield Seconded Cllr Playdon

All in favour

134/20 PERSONNEL MATTERS

- i. Key Code - a new code was agreed.

Dated:

Signed: