



# AGENDA

## Ordinary Meeting of Chadwick End Parish Council

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**Date and time:** Tuesday 7<sup>th</sup> January 2020 at 6.30PM  
**Place:** Village Hall

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Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council to be held at **The Village Hall, Chadwick End on Tuesday 7<sup>th</sup> January 2020 at 6.30pm**

*KJFinlayson*

Kerry Finlayson Parish Clerk, Chadwick End Parish Council

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

1. **WELCOME and APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **CONFIRMATION OF MINUTES and MATTERS ARISING** **DOCUMENT 1**  
To confirm the minutes of the meeting held on 3<sup>rd</sup> December 2019
4. **OPEN FORUM**
5. **FINANCIAL MATTERS** **TO FOLLOW**
  - i. Payments & Receipts
  - ii. Bank reconciliation
  - iii. Budget
  - iv. Precept
6. **PLANNING**
  - i. PL/2019/02921/PNCUDW Arbour Tree Farm Warwick Road **DOCUMENT 2**
7. **VILLAGE HALL**
  - a) Cleaner
  - b) Heating
  - c) Hall Bookings
  - d) Carol Concert Report **DOCUMENT 3**
  - e) Refurbishment Plan
  - f) Recycling
  - g) Hedge Cutting

**8. GENERAL**

- a) GDPR/ICO
- b) Playground
- c) Scribe
- d) SmartWater
- e) Velo 2020
- f) Bus Service
- g) Social Events
- h) Risk Assessments
- i) Village Calendar
- j) Future Meeting Dates
- k) Tenders
- l) Internal Audit

**9. ITEMS FOR FUTURE AGENDAS**

**10. DATE OF NEXT MEETING**

- o Tuesday 4<sup>th</sup> February 2020 at 2pm

**11. CLOSURE OF THE MEETING TO THE PUBLIC and PRESS**

**12. PERSONNEL and CONFIDENTIAL MATTERS**

- i. Key Code
- ii. Clerk's Appraisal - 4<sup>th</sup> February 2020

**Kerry Finlayson**

Clerk to Chadwick End Parish Council

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