



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Wednesday 5th May 2021 at 2pm
Place: Online

Present: Cllrs Rob Horsfield (Chair), Jeff Davies and Andrew Taylor
In attendance: Kerry Finlayson (Parish Clerk) **Members of the public:** 0

66/21 ELECTION OF CHAIR

Rob Horsfield was duly elected as Chair and signed his Declaration of Acceptance.

Proposed Cllr Davies Seconded Cllr Taylor All in favour

67/21 WELCOME and APOLOGIES

Councillors received and accepted apologies from Cllr Carter who had an unavoidable clash of meetings.

68/21 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda.

69/21 OPEN FORUM

There was no-one in attendance.

70/21 APPROVAL OF MINUTES

The minutes of the meeting held on 6th April 2021 were **confirmed** and **signed**.

Proposed Cllr Horsfield Seconded Cllr Taylor All in favour

71/21 ELECTION OF VICE CHAIR

Jeff Davies was duly elected as Vice Chair and signed his Declaration of Acceptance.

Proposed Cllr Horsfield Seconded Cllr Taylor All in favour

72/21 AREAS OF RESPONSIBILITY

To agree Parish Councillors areas of responsibility:

- Employment - Cllrs Horsfield & Davies
- Planning - Cllr Horsfield
- Playing Fields, Playground, Grounds & Trees - Cllr Davies
- Village Hall - Cllr Horsfield
- Village Hall & Playground Fortnightly Checks - All Cllrs in rotation
- Airport Liaison - Cllr Carter
- Community Communication - Cllr Taylor
- Finance - Cllr Davies
- Community Safety & Security - Cllr Taylor
- Funding & Grants - Cllr Carter

73/21 TO APPOINT REPRESENTATIVES TO SIT ON OUTSIDE BODIES:

- Knowle Charities Committee - Cllr Davies
- Birmingham Airport - Cllr Carter
- Solihull Area Council (SAC) - Cllr Horsfield
- Independent Advice Group (IAG) - Cllr Taylor

74/21

GOVERNANCE

- Code of Conduct

Proposed Cllr Horsfield Seconded Cllr Davies All in favour

- Register of Interests - these were not required

- Discipline & Grievance

Proposed Cllr Horsfield Seconded Cllr Taylor All in favour

- Fire Safety

AP1 May KF/JD - Update Hall Hire agreement

Proposed Cllr Horsfield Seconded Cllr Taylor All in favour

75/21

FINANCIAL MATTERS

- i. RFO Report

Payments

Invoice No	Payee	For	TOTAL
1	BHIB	Insurance	1,103.19
2	everflow	Water	102.60
3	ICO	Membership	35.00
4	WALC	Membership	286.00
5	K Finlayson	Allowance etc.	10.80
6	Fortress April	Waste Mgt	71.20
7	DM Payroll	Annual Fee	180.00
8	IPL	Fire Mtce	240.00
9	Fairways April	Grounds/Dog Bins	329.30
10	Waterplus	Water - Final Acc	121.58
11	everflow	Water	79.63
12	NEST	Pension - April	70.00
13	K Finlayson	Salary - April	
14	Lloyds	Corporate Card*	132.16
15	K Finlayson	Allowance etc.	
16	EDF	Electricity	97.00
17	R Horsfield	Cleaning	70.00
18	Fortress May	Waste Mgt	56.98
			3,408.92

Proposed Cllr Davies

Seconded Cllr

All in favour

Receipts

Date Rec'd	Payee	Details	TOTAL
07-Apr	SMBC	Precept/Grant	6,648.88
21-Apr	C Roughton	Tots Play	100.00
26-Apr	C Roughton	Tots Play	200.00
			6,948.88

- ii. Regular Payments

Proposed Cllr Davies

Seconded Cllr

All in favour

76/21

PREVIOUS ACTION POINTS

- **AP1 MAR JD/KF** Set up a 3-year budget plan **ONGOING**
Meeting arranged for 12th May

77/21

PLANNING

- i. PL/2021/01005/PN Elvers Green Farm
No objection
Proposed Cllr Horsfield Seconded Cllr Taylor All in favour
- ii. PL/2021/01066/PPFL Elvers Green Farm
No objection
Proposed Cllr Horsfield Seconded Cllr Davies All in favour
- iii. PL/2021/00870/TPO Marlpit Cottage
Object
Felling of these trees should be an absolute last resort and Cllrs look forward to the report from the tree officer in due course.
Proposed Cllr Horsfield Seconded Cllr Davies All in favour
- iv. PL/2021/00887/MINFHO Woodlands
No objection
Proposed Cllr Horsfield Seconded Cllr Davies All in favour
- v. PL/2021/00938/PPFL Sparrow Cock Lane
No objection
Proposed Cllr Horsfield Seconded Cllr Taylor All in favour
- vi. PL/2021/01104/TPO 31 Thistlewood Grove
Object
Cllrs were concerned that this would be an excessive reduction to the height of what looks to be a very healthy tree and Cllrs look forward to the report from the tree officer in due course.
Proposed Cllr Horsfield Seconded Cllr All in favour
- vii. PL/2021/01078/PPFL Home Farm
No objection
Proposed Cllr Horsfield Seconded Cllr Davies All in favour
- viii. PL/2021/01081/PPFL Cuttle Pool Farm
In principle Cllrs had no objection but had queries about the following:
 - Access - how would this be controlled to ensure only 1 vehicle and owner on the site at any given time?
 - What will the owner do to remove possible mud and debris brought onto the highway?
 - Disposal of dog waste
 - Would there be secure perimeter fencing, in keeping with the green belt, to ensure safety of the dogs and also animals on the farmer fields and the local highways?**Proposed Cllr Horsfield Seconded Cllr All in favour**

78/21

COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

Nothing reported

79/21

DATE OF THE NEXT MEETING

- 22nd June 2021 at 6pm

80/21

TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

The meeting was closed at 15.22

Proposed Cllr Horsfield Seconded Cllr Davies All in favour

81/21

PERSONNEL MATTERS

- i. Clerk's Appraisal Update
- ii. Clerk's Jury Service

Dated:

Signed: