

# Chadwick End Parish Council

**Minutes of Meeting held at the Village Hall, Warwick Road, Chadwick End, Solihull, West Midlands on Monday 1<sup>st</sup> October 2018, at 13.00.**

**Present: Parish Councillors:** Cllrs R Horsfield (Chair), J Davies (Vice Chair), M Walsh, P Burrows

**Ward Councillors:** J Potts

**Public Attendees:** 3 members of public were in attendance.

Min No.	Item
18/52	<p><b>Apologies and Acceptance of Apologies</b></p> <p>All councillors were in attendance. Ward Cllrs Diana Holl-Allen and Alan Robeiro sent apologies.</p>
18/53	<p><b>Declarations of Interest</b></p> <p>None.</p>
18/54	<p><b>Public Session</b></p> <p>The meeting was closed for Public Session at 13.10. Topics raised:</p> <ul style="list-style-type: none"><li>- Margaret was concerned about the proposed withdrawal of the 88 bus service and the travel problems this would cause to residents of all ages. A consultation is underway and agreed that a circular would be distributed around the village ensuring everyone is aware and can complete it if they feel appropriate. Meeting has been arranged with the manager of the project on 10 October at 12 and residents will be invited to attend.</li></ul> <p><b>Action: Cllr Horsfield to draft circular</b></p> <ul style="list-style-type: none"><li>- Jim gave thanks to the council for arranging things like the fish &amp; chip van, helps foster community spirit. Councillors hope that this will prompt more residents to come forward to help with these and other projects.</li><li>- It was proposed by Roger Shrimpton that we start a local walking club. Roger outlined how we could run this with circular walks of various lengths starting and finishing at the village hall. All thought this an excellent idea and the Cllrs were in agreement to fund the project. Details to be finalised with a proposed start date of Spring 2019.</li></ul> <p><b>Action: Cllr Walsh to liaise with Roger</b></p> <ul style="list-style-type: none"><li>- Margaret asked if more dog pick up signs in the park would help stop the number of people not clearing up after their dogs. It was felt that more signs would still be ignored by these dog owners so the expense would be wasted. Cllr Walsh suggested that maybe an Environmental Health Officer could be requested to attend to help deal with this problem. Meanwhile residents should respectfully challenge anyone seen not</li></ul>

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	<p>picking up after their dog and if problems ensue report it to Cllr Horsfield</p> <p><b>Action: Cllr Walsh to enquire of SMBC</b></p>			
18/55	<p><b>Minutes of the Parish Council meeting held 26 July 2018 and matters arising.</b></p> <p>Having been read prior to the meeting these were agreed. <b>Proposed: Cllr Davies; Seconded: Cllr Walsh.</b></p> <p>The motion was carried and the minutes were approved as a true and accurate record.</p> <p><b>Matters arising:</b></p> <p>18/11.3 A contractor is visiting the hall on 2 October to provide a quote for painting the hall.</p> <p><b>Action: Cllr Davies to update next meeting with the quote.</b></p> <p>18/44.1 Some photos of the new kitchen and text has been sent to Knowles Lions, with our gratitude again for their support.</p> <p>18/44.3 Very little litter was left after the cinema evening so thanks to everyone for using the bins provided. Duncan had kindly attended after the show to ensure no litter was left on the field.</p> <p>18/47 Phillip Farrington-Lloyd is now looking after us following the departure of Kerry Mountjoy. Phil has agreed to meet with Cllr Horsfield in October.</p> <p><b>Action: Cllr Horsfield to arrange meeting.</b></p> <p>18/49 SMBC have instructed the contractors to install the new entrance gate on Oldwich lane West, they will do this within 90 days of the order date.</p>			
18/56	<p><b>Planning Applications</b></p> <table border="1"><tr><td>None received</td><td></td><td></td></tr></table> <p><b>Update on previous applications</b></p> <p>PL/2018/02128/PPFL, The Willows, Netherwood Lane, Approved</p> <p>PL/2018/01829/PPFL, Park Corner, Chadwick Lane, Awaiting decision</p> <p>PL/2018/01843/PNCUDW, Dutch Barn and Portal Barn, Heronsbrook Farm, Knowle, Prior approval not required</p> <p><b>PL/2017/03417/MINFDW</b>, Wayside, Oldwich Lane West, Approved</p>	None received		
None received				
18/57	<p><b>Social Activities:</b></p> <p><b>1 September outdoor cinema show:</b> This was a success with 140 people</p>			

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	<p>attending with some great feedback, so it will likely be an annual event. The event incurred a small loss but as it was a community event rather than fund raiser this was not a concern. Thanks to all involved and those attending.</p> <p><b>Advertising for F&amp;C van and coffee morning:</b> This has generated extra people to attend both events so has been a success.</p> <p><b>Strictly demo and dancing lessons:</b> One of the performers has sustained an injury so this event has been postponed to a date to be decided.</p> <p><b>Christmas events for 2018:</b> Two events are being planned, Christmas lights on the tree outside the village hall, a carol concert, probably on 20<sup>th</sup> December, from the Ex Urbe choir. The latter would involve a small donation which includes a glass of mulled wine and a mince pie.</p>
18/58	<p><b>Village Hall and Playing Fields</b></p> <ul style="list-style-type: none"> <li>- After a quiet spell a few more bookings for the hall have been received for October, two parties and a local action group.</li> <li>- The storage heaters have been disconnected and made safe, except one in the main hall that will still supply a heat source during cold weather.</li> <li>- The electrics in the hall have been checked by a qualified electrician who is satisfied with the condition of the wiring and circuits.</li> <li>- Cllr Davies is meeting a painting contractor at the hall on 2 October to obtain another quote for painting the hall, gloss and emulsion.</li> </ul> <p><b>Action: Cllr Davies to update the next meeting</b></p> <ul style="list-style-type: none"> <li>- The guttering at the side of the hall needs end caps to avoid any further rain damage to the brickwork.</li> </ul> <p><b>Action: Cllr Davies to obtain a quote</b></p> <ul style="list-style-type: none"> <li>- The hedges and the undergrowth around the perimeter of the playing field will be left untouched until Spring.</li> <li>- Quotes will be obtained to cut back the overhanging branches into the gardens of 5 Wheelers Close.</li> </ul>
18/59	<p><b>Parish Clerk:</b> Cllr Davies is hopeful that someone has shown an interest in the Clerks role and will follow this up as soon as possible.</p> <p><b>Action: Cllr Davies to set up meeting asap if possible</b></p>
18/60	<p><b>Airport:</b> Cllr Walsh reported that she had heard nothing back from the airport management regarding the noise monitor.</p>

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	<b>Action: Cllr Walsh to chase the request</b>					
18/61	<b>SMBC Neighbourhood Team:</b> Cllr reported that Phil Farrington-Lloyd has replaced Kerry Mountjoy as our contact regarding local problems that need help from SMBC.					
	<b>Action: Cllr Horsfield to arrange meeting with Phil</b>					
18/62	<b>Events of Friday 21 September:</b> On this evening some youths damaged both private and council property and caused disturbances at The Orange Tree and on residential roads in the village. The police were called and attended on two occasions. Details were taken from some of the youths and are being followed up by the police. Cllr Horsfield met with two police officers to discuss this matter and ensure that action is taken.					
	<b>Action: Cllr Horsfield to provide an update at the next meeting</b>					
18/63	<b>Village sign replacement:</b> The Chadwick End sign on Oldwich Lane West is damaged so it will be replaced by the spare white entrance gate. SMBC have agreed to install FOC and the contractors have been instructed, it will be fitted within 90 days.					
18/64	<b>Precept 2019/2020:</b> This was briefly discussed. Cllr Davies is recommending a zero increase in the precept for the coming year. He will prepare a budget to present to the November meeting to allow further discussion.					
	<b>Action: Cllr Davies to prepare budget for 2019/2020</b>					
18/65	<b>Finance and Governance Report:</b> The Governance Report has been received from the external auditors and Cllr Davies was pleased to update the meeting that there were no issues of significance raised in the report. Copies of the report have been posted on the Parish Council website and in the village notice board.					
18/66	<b>Finance:</b> The following cheques and payments were approved:					
	<b>Date</b>	<b>Payee</b>	<b>Details</b>	<b>Chq No</b>	<b>VAT</b>	<b>Total</b>
	1/10/2018	Shirley Davies	Admin Work – Hall Bookings Apr-Aug 2018	196	-	50.00
	1/10/2018	Water Plus	Water supply/drainage	DD	-	120.41
	1/10/2018	Fortress	Waste management 1/8/18 – 31/8/18	DD	9.36	56.16
	1/10/2018	Fairways	Ground maintenance and empty dog bins, 1/8/18	197	50.92	305.50
	1/10/2018	Fairways	Ground maintenance and empty dog bins, 1/8/18	199	50.92	305.50
	1/10/2018	R Horsfield	Reimburse purchase of drinks for cinema night	202	-	206.59
	1/10/2018	L Cartwright	Salary/office expenses Jul/Aug 2018	198	-	431.84
	1/10/2018	Eon	Electricity bill to 6 July 2018	DD	0.91	19.07

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	1/10/2018	R Horsfield	Reimburse purchase of 2 x DVDs for cinema evening	203	-	10.05
	1/10/2018	R Shrimpton	Refund, hall booking fee paid twice	201	-	105.00
	1/10/2018	Fairways	Additional grass collection 31/8/2018	200	24.00	144.00
	1/10/2018	M Walsh	Reimburse purchase of solar lights/plastic glasses for cinema night	204	-	32.79
	1/10/2018	M Walsh	Reimburse wrist bands, cinema night	205	-	23.99
	1/10/2018	Fortress	Waste management 1/9/18 – 30/9/18	DD	9.36	56.16
	1/10/2018	Aim Electrical Ltd	Electrical survey and disconnect storage heaters at hall	206	84.00	492.00
	1/10/2018	Louise Walsh	Refund deposit for hall booking	207		50.00
	1/10/2018	PKF Littlejohn	Fee for review of A.G.A. return	208	24.00	240.00
	1/10/2018	G Meek	Refund, hall deposit	210	-	50.00
	1/10/2018	P McDonald	Refund, hall deposit	211	-	50.00
	1/10/2018	N Unsworth	Refund, hall deposit	212	-	50.00
	1/10/2018	M Walsh	Reimburse, lock & chain for advertising board	209	-	16.72
	<b>Proposed: M Walsh, Seconded: P Burrows</b>					
18/67	<b>Correspondence:</b>					

**The meeting closed at 2.22 pm**

**The next Council meeting will be held on Thursday 11 October at 6.30pm, preceded by an opportunity for members of the public to discuss matters of concern on an individual basis at the Councillor's clinic at 6:15pm.**