



AGENDA

Ordinary Meeting of Chadwick End Parish Council

Date and time: Tuesday 11th June 2019 at 2.30pm

Place: Village Hall

Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council to be held at **The Village Hall, Chadwick End on Tuesday 11th June 2019 at 2.30pm**

Kerry Finlayson
Parish Clerk, Chadwick End Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

1. **WELCOME and APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **CONFIRMATION OF MINUTES** **DOCUMENTS 1&2**
To confirm the minutes of the Annual and Ordinary meetings held on 9th May 2019
4. **ACCEPTANCE OF OFFICE**
 - o Cllr Walsh to sign the Declaration of Acceptance of Office
5. **OPEN FORUM**
6. **FINANCIAL MATTERS**
 - i. Payments **DOCUMENT 3**
 - ii. Bank reconciliation **DOCUMENT 4**
 - iii. Unity Bank
 - iv. Annual Governance & Accountability Return 2018/19
 - a) Agree annual governance statement
 - b) Agree accounting statements 2017-18
7. **PLANNING**
 - i. PL/2019/01256/PPFL Wayside, Oldwich Lane West **DOCUMENT 5**
 - ii. PL/2019/01509/PNCUDW Yew Tree Farm Arbour Tree Lane **DOCUMENT 6**
8. **NEW WEBSITE**
 - o To receive a proposal from the Clerk

9. QUIZ NIGHT FEEDBACK

10. GOVERNANCE

EMAILED

To approve the following documents:

- i. Standing Orders
- ii. Financial regulations
- iii. Asset register
- iv. Risk assessment
- v. Transparency Code
- vi. Publication Scheme
- vii. Scheme of Delegation
- viii. Code of Conduct

11. PREVIOUS ACTION POINTS

- **AP1 May** - RFO - to look at various savings account options
- **AP2 May** - Cllrs Davies and Playdon to come up with proposals for the future of the hall to make it more comfortable
- **AP3 MAY** - Cllr Horsfield to design a leaflet to be presented at the next meeting for the Neighbourhood Development Plan Ballot

DOCUMENT 7

12. AGENDA ITEMS FOR FUTURE MEETINGS

13. DATE OF NEXT MEETING

- Tuesday 9th July 2019 at 6.30pm (Full Ordinary)

14. CLOSURE OF THE MEETING TO THE PUBLIC and PRESS

Kerry Finlayson

Clerk to Chadwick End Parish Council

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www.chadwickendparishcouncil.org.uk