



AGENDA

Ordinary Meeting of Chadwick End Parish Council

Date and time: Tuesday 9th July 2019 at 6.30PM

Place: Village Hall

Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council to be held at **The Village Hall, Chadwick End** on **Tuesday 9th July 2019 at 6.30pm**

KJFinlayson

Kerry Finlayson

Parish Clerk - Chadwick End Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

1. **WELCOME and APOLOGIES**

2. **DECLARATIONS OF INTEREST**

3. **CONFIRMATION OF MINUTES**

To confirm the minutes of the meeting held on 11th June 2019

DOCUMENT 1

4. **OPEN FORUM**

5. **FINANCIAL MATTERS**

TO FOLLOW

- i. Payments & Receipts
- ii. Bank reconciliation
- iii. Budget Position
- iv. Unity Bank
- v. Savings Account
- vi. Internal Audit

6. **PREVIOUS ACTION POINTS**

- **AP3 MAY** - Cllr Horsfield to design a leaflet for the Neighbourhood Development Plan Ballot
- **AP1 JUNE** - Chair to write to SMBC and WCC to request pinch points

DOCUMENTS 2&3

7. **PLANNING**

- i. PL/2019/01510/PPFL Yew Tree Farm Arbour Tree Lane

DOCUMENT 4

- 8. VILLAGE HALL FUTURE PLANS and ACCESSIBILITY**
- i. To receive a report from Cllrs Davies and Playdon (**AP2 May**)
 - ii. Risk assessment Update from Cllr Playdon **DOCUMENT 5**
 - iii. Bookings Update
 - iv. Arrange a deep clean of the hall
 - v. Check & clean the defibrillator
 - vi. Tidy storage areas
 - vii. Quotes for Painting **DOCUMENTS A&B**
- 9. GOVERNANCE**
- i. Policies and Procedures **DOCUMENT 6**
 - ii. Equality & Diversity **DOCUMENT 7**
 - iii. Complaints
 - iv. Data Protection
 - v. Equal Opportunities
 - vi. Freedom of Information
 - vii. Health & Safety
 - viii. Councillors Expenses
- 10. WARD ACTION PLAN** **EMAILED**
- 11. ROAD SAFETY** **DOCUMENT C**
- 12. SOCIAL ACTIVITIES**
- i. Outdoor Cinema
 - ii. Walking Club
 - iii. VE 75 Celebrations **DOCUMENT 8**
- 13. ITEMS FOR FUTURE AGENDAS**
- 14. DATE OF NEXT MEETING**
- o Tuesday 6th August 2019 at 2.30pm
- 15. CLOSURE OF THE MEETING TO THE PUBLIC and PRESS**
- 16. PERSONNEL and CONFIDENTIAL MATTERS**
- i. Key Code

Kerry Finlayson

Clerk to Chadwick End Parish Council

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