

# Chadwick End Parish Council

Annual Meeting of Chadwick End Parish Council 10<sup>th</sup> May 2018


Attending: Cllrs Horsfield; Davies; Walsh

Clerk: Hilary Goodreid

Residents: 3 residents

SMBC: Cllr Potts; Cllr Holl-Allan

Min No		Action
1/18	<p><b>Election of Chair and Vice Chair</b></p> <p>It was proposed that Rob Horsfield be elected as Chair of Chadwick End Parish Council for 2018/2019. Proposed: Cllr Davies; Seconded: Cllr Walsh <b>The Motion was carried and Cllr Horsfield was elected as Chair.</b></p> <p>It was proposed that Jeff Davies be elected as Vice Chair of Chadwick End Parish Council for 2018/2019. Proposed: Cllr Walsh; Seconded: Cllr Horsfield <b>The Motion was carried and Cllr Davies was elected as Vice Chair</b></p>	
2/18	<p><b>Apologies</b></p> <p>Apologies were received from Lara Cartwright, Clerk and Tony Albutt, resident.</p>	
3/18	<p><b>To Receive and Approve the Statement of Account for 1<sup>st</sup> April 2017 – 31<sup>st</sup> March 2018.</b></p> <p>This was on the agenda for the main full council meeting.</p>	
4/18	<p><b>To Receive and Approve the following documents:</b></p> <ul style="list-style-type: none"> <li>• Complaints Procedure</li> <li>• Health and Safety Policy</li> <li>• Fire Risk Assessment</li> </ul> <p>It was proposed that these documents be approved and adopted by the council. Proposed: Cllr Davies; Seconded: Cllr Horsfield <b>The Motion was carried and all the above policies were approved and adopted.</b></p>	
5/18	<p><b>Establishment of Committees and appointments</b></p> <p>The following representations were proposed:</p> <ul style="list-style-type: none"> <li>• Employment Committee: Cllrs Horsfield and Davies</li> <li>• Parish Plan Group: Cllr Horsfield</li> <li>• Knowle Charities Committee: Cllr Davies</li> <li>• Birmingham Airport Committee: Cllr Walsh</li> </ul>	
6/18	<p><b>Dates of parish council meetings for 2018/2019</b></p> <p>The following dates were agreed for full council meetings: Thursday 26<sup>th</sup> July 2018 Thursday 13<sup>th</sup> September 2018 Thursday 8<sup>th</sup> November 2018 Thursday 10<sup>th</sup> January 2019 Thursday 14<sup>th</sup> March 2019</p>	

Signed:   
Date: 14 June 2018

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	The dates of the Annual Assembly and the Annual Parish Meeting would be agreed following the election of Councillors in 2019.	
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The meeting finished at 7.05pm

Signed 

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Date: 14 June 2018