



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Tuesday 28 February 2023 at 6pm
Place: Chadwick End Village Hall

Present: Cllrs Jeff Davies (Chair), Andrew Taylor (Vice Chair), Gemma Smith & Jayne Warmington
In attendance: SMBC Cllr Diana Holl-Allen **Members of the public:** 2

013/23 WELCOME and APOLOGIES

Councillors received and accepted apologies from the Clerk who was working away and Cllr Molitor due to a family bereavement.

014/23 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda.

015/23 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 17th January were **confirmed** and **signed**.
Proposed Cllr Smith **Seconded Cllr Taylor** **All in favour**

Cllr Taylor updated that some of Solihull's future Speedwatch sessions would use a laser and tickets/fines would therefore be issued.

Cllr Davies reported that the Clothes Bank in the car park would be removed, hopefully within a few weeks.

Access local wood - Cllr Davies reported that all the information had been passed onto the MOP who attended last meeting. Awaiting a further report from them on their progress and whether they intended to apply to SMBC to retain it as a formal footpath. No further information was available on the ownership of Priest Park Wood.

Cllr Davies reported that he and Cllr Smith met Trim Payment for materials to be made before and fitting costs on completion.

016/23 OPEN FORUM

Diana Holl-Allen reported that Council Tax would be increasing by 5%. She also reported that she was going to become Mayor in April for the 2nd time.

Coronation Day - it was agreed to contact the community through Facebook to see whether there was any appetite for an Afternoon Tea at the village hall on the day. In the absence of a positive reaction, it was suggested that the coffee morning on 10th May could become a designated Coronation Coffee Morning.

APO1 FEB Cllr Smith to take forward community communication with Cllr Molitor and report back.

017/23 FINANCIAL MATTERS

i. Finance Report

Payments

Date	Inv No	To	For	Amount
16/01/23	114	J Davies	Various	15.94
16/01/23	115	S Farbakash	Party Cancellation	350.00
11/01/23	116	Lloyds	Corp Card	3.00

22/02/23	117	everflow	Water	43.15
31/01/23	118	NEST	Pension	70.00
31/01/23	119	K Finlayson	Salary	171.80
01/02/23	120	Fairways	Grounds/Bins	355.20
01/02/23	121	Fortress	Bins	18.05
23/01/23	122	EDF	Electricity	300.00
16/02/23	123	Trim Acoustics	Soundproofing	3,352.56
16/02/23	124	K Finlayson	Allowances	39.75
22/03/23	125	everflow	Water	50.15
09/02/23	126	Lloyds	Corp Card	3.00
28/02/23	127	K Finlayson	Salary	171.80
15/02/23	128	NEST	Pension	70.00
20/02/23	129	A Bullivant	Windows	17.00
22/02/23	130	EDF	Electricity	300.00
09/02/23	131	Lloyds	Charges	18.19

5,349.59

Receipts

Receipt No	Date Rec'd	Payee	Details	Amount
R46	12/1/23	Farahbaksh	Deposit	75.00
R47	31/1/23	Cook Stars Part Pyt	Hall Hire	177.00
R48	13/2/23	Williamson	Hall Hire	66.00
R49	13/2/23	Williamson	Deposit	75.00
R50	13/2/23	Cook Stars Part Pyt	Hall Hire	241.00
R51	1/2/23	Nicholls	Deposit	75.00

709.00

Proposed Cllr Smith

Seconded Cllr Taylor

All in favour

Bank accounts had been reconciled and verified by the Chair.

ii. Insurance

Cllr agreed to remain with BHIB and to sign up for a 3 year deal to maintain the price at £1365.93

Proposed Cllr Davies

Seconded Cllr Warmington

All in favour

018/23

PREVIOUS ACTION POINTS

- AP2 OCT Cllr Davies to share the Village Hall Checks schedule with Cllrs Molitor & Taylor
ONGOING Cllr Warmington to be briefed 20/3
- AP2 DEC Cllr Davies to get the broken sign and faulty latch to the gate at the playground fixed
ONGOING - Maintenance man to attend the following week.
- AP1 JAN Cllr Davies to pursue installation of picnic tables and benches
DISCHARGED - Awaiting contact from the donors
- AP2 JAN Cllr Davies to contact SMBC to try and ascertain who owned Priest Park Wood
DISCHARGED

019/23

AP02 FEB

RISK ASSESSMENTS

Cllr Taylor had reviewed. Parish Clerk to circulate to all Councillors and Cllr Taylor to suggest minor amendments at the next meeting.

Cllrs had received and noted the report and Cllr Davies would prepare a summary for the next meeting.

Cllrs Warmington and Davies agreed to review the assets as this had not been done for some time. Parish Clerk to circulate current Register.

There was nothing reported.

Cllrs agreed on the following dates for the coming year:

- 11 April 23
- 30 May 23 - Annual & Assembly
- 11 July 23
- 12 September 23
- 14 November 23
- 16 January 24
- 12 March 24

The meeting was closed at 19.10

Proposed Cllr Davies

Seconded Cllr Smith

All in favour

- i. Key Safe

Code to be changed this week under advice to Parish Clerk

Dated: 9 May 2023

Signed: