



Held on: Tuesday 12th April 2022 at 6pm

Place: Chadwick End Village Hall

Present: Cllrs Jeff Davies (Chair), Andrew Taylor (Vice Chair), Rachael Molitor & Gemma Smith

In attendance: Kerry Finlayson (Parish Clerk) SMBC Cllrs Holl-Allen & Pinwell

Members of the public: 2

32/22 WELCOME and APOLOGIES

Councillors received and accepted apologies from Cllr Mathison who had a prior engagement.

33/22 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda

34/22 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 15th February 2022 were **confirmed** and signed.

Proposed Cllr Molitor

Seconded Cllr Taylor

All in favour

- Cllrs **noted** that the lighting escape routes had now been completed

35/22 OPEN FORUM

- A member of the public (MOP) gave details on the next village walk that had been arranged for 1st May. Cllrs approved use of the hall before/after the walk for refreshments.
- A MOP asked what had happened to the coffee mornings and was advised that due to Cllr work commitments these would now need to be run by volunteers.
- Cllr Pinwell reported on the new waste contract which had got off to a good start and advised that all vehicles were now fitted with cameras.
- Cllr Pinwell reported that there were significant resources being allocated to repatriation of Ukrainian citizens. There were a large number in the borough due to arrivals at Birmingham airport.

36/22 FINANCIAL MATTERS

i. RFO Report

Payments to year end

Proposed Cllr Molitor

Seconded Cllr Smith

All in favour

Date	Inv No	To	For	Amount
11/02/22	123	Play Inspection Co	Playground Inspection	150.00
14/02/22	124	MDF Electrical	Lights & Defib	200.00
28/02/22	126	NEST	Pension Feb	70.00
22/02/22	128	everflow	Water	42.90
31/03/22	130	K Finlayson	Salary	330.76
31/03/22	131	NEST March	Pension	70.00
28/03/22	132	Tiwana	Deposit Refund	75.00
30/03/22	133	everflow	Water	46.56
30/03/22	134	Fairways	Grounds/Bins March	347.30
28/03/22	135	IPL	Lighting	417.61
31/03/22	136	Fortress	Jan/Feb/Mar combined	12.91

22/02/22	137	EDF	Electricity	300.00
14/03/22	138	Lloyds	Corporate Card	3.00
22/03/22	139	EDF	Electricity	300.00
31/03/22	140	Unity	Charges	18.00

£2,384.04

**Receipts to
year end**

Date	Receipt	From	For	Amount
31-Mar	R40	Unity	Interest	6.29
07-Feb	R41	Cook Stars	Hall Hire	177.00
28-Feb	R42	Tots Play	Hall Hire	290.00
10-Mar	R43	Cook Stars	Hall Hire	128.00
17-Mar	R44	Tiwana	Hall Hire	60.00
21-Mar	R45	J Ingliss	Hall Hire	36.00

£697.29

**Payments
from 1st April**

Date	Inv No	To	For	Amount
07/03/2022	1	A Bullivant	Windows	15.00
04/04/2022	2	IPL	Hall Mtce Contract Annual	240.00
01/04/2022	3	Fairways April	Grounds/Bins	355.20
01/04/2022	4	Fortress April	Bins	25.81
01/04/2022	5	WALC	Renewal	287.00
15/02/2022	6	BHIB	Insurance	1,167.17
10/04/2022	7	MDF Electrical	Electric Faults	50.00
01/04/2022	8	K Finlayson	Clerk's Invoice	80.00
16/02/2022	9	WALC	Training	90.00
13/01/2022	10	Haines	Deposit Refund	75.00
28/02/2022	11	K Finlayson	Salary Feb	254.48

£2,639.66

Proposed Cllr Molitor

Seconded Cllr Smith

All in favour

ii. **Virements** Total £2820 to be added to reserves

	Money Out		Money In
Office Costs	200	Training	55
Stipend	540	Trees	400
Playground	2000	VH Repairs & Maintenance	160
Salary	590	VH Refurb	120
Waste Management	215	Water	145
Chair's Allowance	155		
	£3,700.00		£880.00

Proposed Cllr Taylor

Seconded Cllr Smith

All in favour

- iii. Asset Register - Postponed
- iv. Financial Regulations - Postponed
- v. Insurance
The Clerk confirmed that the insurance had been renewed and once approved the asset register would be submitted to the company.

- 37/22 ACTIONS FROM PREVIOUS MINUTES**
- AP JAN02** Cllr Taylor to look into heating grants
- Application for Green Heat Network Fund to be submitted **ONGOING**
 - Roof insulation quotes to be sought - Clerk to request referrals on Facebook
- AP JAN03** Cllr Molitor to get information from Rowington Hall as it had recently been refurbished
- APJUN 01** and encountered similar noise issues
Sound absorption for the hall ceiling - Cllr Davies **ONGOING**
- Cllrs Smith & Davies to visit Wren Hall before the next meeting
 - Cllr Molitor to obtain information by the next meeting
- APJAN04** Clerk to check with insurance as to whether the hall was covered for electrical equipment brought in for parties as it wouldn't be PAT tested **COMPLETED**
- Clerk to ensure regular hirers own equipment is PAT tested
- AP DEC02** Heating options - continued monitoring by Cllr Davies **ONGOING but DISCHARGED**
- AP FEB01** Cllrs Taylor, Molitor & Mathison to review the Grants policy **COMPLETED**
- To add 'individuals'
- Proposed Cllr Taylor Seconded Cllr Davies All in favour**

- 38/22 PLANNING**
- i. Report on applications already submitted
 - a) PL/2022/00461/MINFHO 1 Hall Farm Court
 - b) PL/2022/00249/MINFHO Fieldhouse, Netherwood Lane
There had been no objection to either.
 - ii. Outstanding applications
 - a) PL/2022/00629/LBC Springfield House
Proposed Cllr Taylor Seconded Cllr Smith All in favour
 - b) PL/2022/00458/PPFL Arbour Tree Farm
Objection
Whilst the PC had no objection to the proposed development itself, the development was on the bend of a major road on a very bad bend. Additional vehicular movement, in addition to deliveries and refuse collection would cause major hazards on this bend. The increase in vehicles going in/out of the driveway would create the very serious possibility of collisions. On this stretch of road there were central double white lines in place and cars would have to cross the carriageway into oncoming traffic if there was a vehicle parked near the entrance. Therefore the PC requested that alterations were made to the plans with regards to access.
Proposed Cllr Davies Seconded Cllr Taylor All in favour

- 39/22 RISK ASSESSMENTS**
Cllr Taylor had reviewed theses and suggested some changes.
- AP APR01** Cllrs Taylor & Davies to review for further submission/approval.

40/22 PLAYGROUND

i. Inspection Report

Cllr Davies reported on the inspection:

- 1 moderate risk to the trampoline. He was looking into options of whether to repair or replace
- Some small maintenance work to be done which equated to approx. 2 days of work so this was approved at a maximum cost of £300.

Proposed Cllr Davies

Seconded Cllr Taylor

All in favour

41/22 POLICIES

i. Emergency Plan - Postponed

42/22 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

➤ Crime Reduction Panel

Cllr Taylor reported on the crime figures particularly in relation to vehicle crime and how the focus would be on educating people to keep their cars safe

- Cllr Taylor looking to start up Speedwatch again
- Informal meetings now taking bi-monthly

43/22 DATE OF THE NEXT MEETING

- July - Date TBA

44/22 TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

45/22 PERSONNEL MATTERS

➤ Clerk's Appraisal

Cllrs Davies and Taylor confirmed that this had taken place and would feedback at the next meeting

➤ Key Safe

This had been changed and stakeholders notified

Dated:

Signed: