



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Tuesday 23rd January 2024 at 6.30pm
Place: The Orange Tree

Present: Cllrs Jeff Davies (Chair), Andrew Taylor (Vice Chair) & Duncan Mathison
In attendance: Kerry Finlayson (Parish Clerk) **Members of the public:** 2

001/24 WELCOME and APOLOGIES

There were no apologies to receive.

002/24 DECLARATIONS OF INTEREST

There were no interests declared in any item of business on the agenda.

003/24 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 21 November 2023 were **confirmed** and **signed**.

PROPOSED Cllr Mathison SECONDED Cllr Taylor All in favour

- The Chair had written to those who helped with the Xmas Fayre to thank them for their help.
- Cllr Taylor confirmed that he had passed the required information to the member of the public who was interested in Speedwatch and that WMP had not been out this month as it was too cold

004/24 CO-OPTION OF NEW COUNCILLORS

Approaches had been made to several residents with one looking promising and would be followed up.

005/24 OPEN FORUM

SMBC Cllr Pinwell reported on:

- Revised planning for Knowle precinct
- The new NPPF had not been as expected and did not help the Solihull Local Plan which would now need to find new/more space for housing and Arden Academy
- Changes to bus services in Knowle

006/24 FINANCIAL MATTERS

i. RFO Report

Payments

Date	Inv No	To	For	Amount £
15/11/23	91	Steaming Sam	Carpet Cleaning	1,390.00
30/11/23	92	HMRC	Tax	77.00
	93	NEST	Pension	70.00
	94	K Finlayson	Salary	237.95
30/11/23	95	J Davies	Cleaning Products	38.00
22/11/23	96	everflow	Water	50.96
30/11/23	97	DH Mowing (Thistlewood)	Hedge Trim	50.00
03/12/23	98	DCT Electrical	Electric Works	473.40
23/12/23	99	Fairways	Grounds/Bins	372.80

13/11/23	100	A Bullivant	Window Cleaner	17.00
04/12/23	101	Unity	Bank Charge	18.00
03/12/23	102	DCT Electrical	Heating Repair	631.97
27/11/23	103	Lloyds	Payment Card	35.69
04/12/23	104	J Warmington	Xmas Fayre	95.87
02/01/24	105	S Dexter	Deposit/Hire Refund	141.00
29/12/23	106	Hugo Fox	Website	11.99
20/12/23	107	everflow	Water	52.64
31/12/23	108	NEST	Pension	
31/12/23	109	K Finlayson	Salary	
31/12/23	110	HMRC	Tax	52.60
08/12/23	111	ICO	Membership	35.00
22/12/23	112	EDF	Electricity	200.00
02/12/23	113	Lloyds	Corporate Card	3.00
29/11/23	114	Hugo Fox	Website	11.99
27/11/23	115	EDF	Electricity	200.00
01/01/24	116	Fairways	Grounds/Bins	372.60

4,850.50

Receipts

Receipt No	Payee	Details	Amount £
R24		Interest	77.93
R25		Xmas Fayre Income	414.95
R26	Murkin	Deposit	75.00
R27	Ashford	Income	100.00
R28	Various	Xmas Fayre Income	90.00
R29	SMBC	CIL	2423.73

3181.61

PROPOSED Cllr Mathison SECONDED Cllr Taylor All in favour

There was a £1shortfall on the reconciliation and it was agreed that the RFO would pay this into the account.

ii. Budget

A precept for 24/25 of £15947.00 was agreed.

This represented an overall increase of 5% and for a Band D property would equate to £45.56 compared to £43.64 in the previous year which was an actual increase per household of 4.40%

PROPOSED Cllr Davis SECONDED Cllr Taylor All in favour

iii. Utility Renewals

The RFO had authorised a renewal for water with the current company and following discussions, Cllrs approved a 1-year electricity contract with Valla Energy.

A credit refund from EDF would be expected.

iv. Grant Application

The Clerk would send out an application pack for the local litter picking group for some new equipment.

007/24

DEFIBRILLATOR CHECK

Village Hall checks were currently suspended due to the ongoing flood repair work so it was agreed that this would be done alongside monthly playground checks and would be confirmed by padlet once done each month to allow the Clerk to update The Circuit.

008/24

PREVIOUS ACTION POINTS

- AP2 Sep** Cllrs to arrange handovers for responsibilities, where appropriate, ASAP **ONGOING**
- AP3 Sep** Cllr Warmington to arrange for the following to be fixed ASAP **COMPLETED**
- Xmas Tree lights to be tested.
 - Electrician had attended and would be returning in due course to replace the socket.
 - Element in heater.
 - These were being looked into to see if they could be replaced
- AP1 Nov** Cllr Mathison to contact SMBC regarding the uneven road surface as this was contributing to traffic noise **COMPLETED**
- AP2 Nov** Cllr Davies to get bolt in the flood barrier outside the front door and kitchen areas to be fixed **ONGOING**
- AP3 Nov** Cllr Mathison to arrange for a couple of correct size Allen keys for the flood barriers to be kept at the hall. **COMPLETED**

009/24

FLOODING

Despite having the flood barriers in place, the hall was yet again flooded a week before Christmas. This had been referred to the Insurance company and work was now being undertaken to fix the damage. This was expected to take some time as the floor and some plasterwork had to be removed therefore any hall bookings had been cancelled/put on hold until the end of the financial year. Cllr Taylor had got the local MP involved and he had contacted SMBC Highways to look into this as a matter of urgency. A drainage team were now looking into this. There would be an excess of £125 to pay plus the Council would need to pay the VAT bill on the work and then reclaim this.

- AP1 Jan** The Chair to speak to the Internal Auditor for clarification on the VAT process.
- AP2 Jan** RFO to ensure a full refund of credit received back from EDF
- AP3 Jan** Cllr Davies to arrange for a builder to look at blocking up the air bricks and to clean out the drains and gutters at the back of the hall to help eradicate any leakage in the future
- AP4 Jan** Cllr Mathison to contact Paresh Shingadia at SMBC to get an assessment of the cause of the flooding.

010/24

EVENTS COMMITTEE

It was agreed that it would be useful to have a group of volunteers to arrange any events in the future (as had happened for the Xmas Fayre) with Cllr oversight.

011/24

POLICIES

- Publication Scheme - postponed
- Fire Risk Assessment - postponed

012/24

COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

Nothing reported

013/24

DATE OF NEXT MEETING

- Tuesday 12 March 2024 at 6.30pm

014/24

TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

The meeting was closed at 19:40

PROPOSED Cllr Mathison **SECONDED** Cllr Taylor **All in favour**

015/24

PERSONNEL MATTERS

- i. Key Safe - postponed as hall not in use

Dated:

Signed: