



Date and time: Tuesday 27th June 2023 at 6.30PM

Place: Chadwick End Village Hall

Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council to be held at Chadwick End Village Hall on Tuesday 28th February 2023 at 6.30pm

KJFinlayson

Kerry Finlayson Parish Clerk, Chadwick End Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

1. **WELCOME and APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **CONFIRMATION OF MINUTES**
To confirm the minutes of the Annual meeting held on 9th May 2023
4. **OPEN FORUM**
5. **ASSET REGISTER**
6. **FINANCIAL MATTERS**
 - i. RFO Report
 - ii. Internal Audit
 - iii. Annual Governance & Accountability Return 2022/23
 - a) Agree annual governance statement
 - b) Agree accounting statements 2022/23
7. **COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDAS**
8. **DATE OF NEXT MEETING**
 - o 11 July 2023 at 6.30pm
9. **TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC and PRESS**

Kerry Finlayson

Clerk to Chadwick End Parish Council

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www.chadwickendparishcouncil.co.uk